



**Certification for Access to Certain  
Department of Energy (DOE)  
Unclassified Controlled Information (UCI)**

I, \_\_\_\_\_, hereby certify that:

1. I am a United States citizen by birth (date, state and city of birth \_\_\_\_\_) or by naturalization (date and place of naturalization \_\_\_\_\_).
2. I sign this form in my capacity as \_\_\_\_\_ [TITLE] of \_\_\_\_\_ [NAME OF CORPORATION, LLC, PARTNERSHIP, COLLEGE/UNIVERSITY, NOT-FOR-PROFIT, ETC.] (the "Company"). My business address and telephone numbers are: \_\_\_\_\_.
3. The Company is not foreign owned; it is U.S. owned, whose corporate headquarters or principal place of business is \_\_\_\_\_.
4. I understand and agree that the term "Company" and the certifications contained herein refer only to the entity identified in paragraph 2.
5. I understand and agree that if the Company is part of a consortium, joint venture, or other teaming arrangement, or if the Company has a parent or subsidiary corporation, each parent or subsidiary corporation, or each entity comprising the consortium, joint venture or other teaming arrangement must submit a "Certification for Access to Certain Department of Energy (DOE) Unclassified Controlled Information (UCI)" form in order to gain access to any UCI. Under no circumstances shall the Company share UCI with any other entity, including a parent or subsidiary corporation, or any employee thereof.
6. I am an agent of the Company. There exists a principal/agent relationship between me and the Company which, for purposes of this form, means that the certifications contained herein are legally binding on both the Company and me.
7. For purposes of this form, I understand and agree that the term "foreign national" means an individual who is not a United States citizen.

8. The Company [has] [has no] foreign national employees that require access to the requested UCI. (If answered in the affirmative, please prepare and submit Form 10-304, which can be downloaded at the DUF6 website <http://www.emcbc.doe.gov/duf6/>)
9. I have read Attachment 1, Unclassified Controlled Information Instructions, to this “Certification for Access to Certain Department of Energy (DOE) Unclassified Controlled Information (UCI)” and understand and accept the duties and responsibilities set forth therein. For example, I understand and accept the duties and responsibilities associated with the terms “need-to-know,” “routine access,” “reproduction,” and “destruction.”
10. I understand and acknowledge that DOE is providing the requested UCI for the specific purpose of responding to a Request for Proposals. Furthermore, I understand and acknowledge that all Company employees approved to have access to the requested information will comply with Attachment 1, Unclassified Controlled Information Instructions, and the duties and responsibilities identified therein.
11. The Company will limit and control the reproduction and dissemination of the requested UCI to the minimum required for responding to the Request for Proposals and as required by Attachment 1.
12. I understand and accept that the Company has a continuing obligation with respect to the requested UCI until such material or a properly executed destruction certificate is returned to the information provider.
13. I understand and acknowledge that the Company may be contacted to verify the statements made herein and that DOE may visit the Company to ensure that proper information security practices are in place and are being followed. The Company agrees to cooperate fully in any DOE effort in this regard.
14. My statements in this form, and any attachments to it, are true, complete and correct to the best of my knowledge, information, and belief. They are made in good faith for obtaining access to certain Department of Energy UCI. I understand and acknowledge that a knowing and willful false statement in this form is punishable by fine, imprisonment, or both, pursuant to 18 United States Code, Section 1001.

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Signature

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Date



**EM Environmental Management**

safety ❖ performance ❖ cleanup ❖ closure

[www.em.doe.gov](http://www.em.doe.gov)